Certificate of Insurance Request

Proof of the church's insurance for a landlord, town, venue, rental company or lender

How to submit: Fill in this form, save it and email it to **GNJUMC@bowerins.com** (or print, complete and scan it), or use the online form at **bowerins.com/gnjumc**.
Please allow **1-2 business days**. Requests that need additional insured status or special wording may take longer. Attach any contract or insurance requirements from the certificate holder.

Your church

Church name | **GNJ ID #**

Mailing address | **City** | **State** | **ZIP**

Requested by (name) | **Title / role** | **Email** | **Phone**

Certificate holder (the party asking for proof of insurance)

Certificate holder name (exact legal name - e.g., township, park, venue, bus company, lender)

Mailing address | **City** | **State** | **ZIP**

Holder email (if we should also send the certificate directly to them)

Event or reason

Date(s) of event / rental | **Number of participants (approx.)**

Description of event or reason (include any special wording requested)

Does the certificate holder require additional insured status?

☐ Yes ☐ No ☐ Not sure

	YES	NO
Is this a church-sponsored activity?	☐	☐
Does the church board of trustees have direct, complete and active control over the finances, property and operations of this activity?	☐	☐
Did the certificate holder provide a contract or insurance requirements? *(If yes, please attach.)*	☐	☐