Vehicle Change & Auto ID Card Request

Add, remove or replace a church-owned vehicle, or request auto ID cards

How to submit: Fill in this form, save it and email it to **GNJUMC@bowerins.com** (or print, complete and scan it), or use the online form at **bowerins.com/gnjumc**.
Churches contact James O. Bower Insurance directly for all changes to church-owned vehicles. Please report changes as soon as they happen.

Your church

Church name _____ **GNJ ID #** _____

Mailing address _____ **City** _____ **State** _____ **ZIP** _____

Requested by (name) _____ **Title / role** _____ **Email** _____ **Phone** _____

Effective date of change _____

Request type

☐ ADD a vehicle ☐ REMOVE a vehicle ☐ REPLACE a vehicle ☐ ID CARDS only

Vehicle being added (or the new vehicle, if replacing)

Year _____ **Make** _____ **Model** _____ **VIN (17 characters)** _____

Vehicle type (car, van, 15-passenger van, bus, trailer) _____ **Seating capacity** _____ **Cost new / purchase price** _____

Garaging address (where kept overnight) _____ **City** _____ **State** _____ **ZIP** _____

Is the vehicle leased or financed?

☐ No ☐ Leased ☐ Financed

Lienholder / leasing company name and address

_____

Coverage requested

☐ Liability and physical damage (comprehensive & collision) ☐ Liability only ☐ Not sure - please advise

Physical damage deductible (comprehensive & collision)

☐ $1,000 ☐ $2,000

Vehicle being removed (or replaced)

Year / make / model _____ **VIN** _____

Vehicle Change & Auto ID Card Request (continued)

Reason (sold, traded, total loss, no longer used)

Date removed from service

Auto ID cards

Number of ID card sets needed

Which vehicles? (all church vehicles, or list)